

Sangamon County LEPC

P.O. Box 2105, 2801 N. Fifth Street
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AGENDA

September 20, 2007

8:30 AM

Illinois Capital Area Chapter of the American Red Cross
1045 Outer Park Drive
Springfield, IL 62704

Meeting called to order by David Butt, Chairman

Acceptance of minutes from last meeting (05/17/2007)

Recognition of LEPC members and visitors

Old Business

88 Tier 2 Forms Received – 54 EHS Facilities and 34 Non-EHS Facilities
Department of Homeland Security “Chemical Security Assessment Tool”
Update of Sangamon County Comprehensive Emergency Management Plan
Emergency Coordinator’s Report on Progress of Site Specific Planning Project
Other

New Business

Review of Compensation for Emergency Coordinator
FFY 2007 HMEP Grant Application
Meeting dates for next fiscal year (3rd Thursday of odd months, July excluded) 11/15/07,
1/17/08, 3/20/08, 5/15/08 & 9/18/08
Web site www.ready.illinois.gov
2006 IEMA Conference
LEPC Break-Out Session
Other sessions
Other

Next meeting: November 15, 2007, at the Office of the State Fire Marshal

Motion to adjourn the formal LEPC meeting

Opportunity for the invited public to review our planning documents and ask questions

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MINUTES OF THE SANGAMON COUNTY LEPC MEETING – September 20, 2007

The Chair, David Butt, called the meeting to order at 8:34 a.m. at the American Red Cross, Illinois Capital Area Chapter's Training Room, 1045 Outer Park Drive, Springfield IL 62704.

Members present included: John Brennan, *Memorial Medical Center*; David Butt, *Sangamon County Office of Emergency Management*; Brian Churchill, *St. John's Hospital*; Ray Cooke, *Sangamon County Office of Bioterrorism Preparedness*; Matt Helms, *Springfield Fire Dept. (retired)*; Pat Metz, *City Water Light & Power*; Mike Moos, *Sherman EMA*; Bill Russell, *Sangamon County Rescue Squad*; Colleen Stone, *American Red Cross (ARC)*; Linda Swartz, *Sangamon County Department of Public Health* and Kevin Switzer, *Springfield Fire Dept.*

Guests present were: Kathy Allen and Lori Canterbury, *Illinois Emergency Management Agency*; Mark Bridges, *Springfield Police Department* and Teal Featherston-Wilkinson, *Sangamon County Department of Public Health*.

Approval of the Minutes - The minutes from the May 17, 2007, meeting were distributed via email prior to the meeting and available at the meeting. A motion to approve these minutes was made by Linda Swartz, seconded by Mike Moos and approved unanimously.

Introductions - Visitors were recognized and self-introductions were made.

Old Business

Tier II Forms – The Chair reported that notice had been made to the public for having the Tier II forms available from 10:00 a.m. to 11:00 a.m. The Chair announced that 88 Tier II forms have been received this year (also 88 in 2006). Fifty-four (54) are listing Extremely Hazardous Substances (EHS) at their facilities. Visits by Matt Helms have found that some facilities are also storing chemicals at off-site locations in substantial quantities without filing separate Tier II forms. At least 8 such off-site reports should be expected as new filings next year. Last year, the total was 51 Tier II forms received with EHS at the facilities.

Emergency Coordinator's Report on Progress of Site Specific Planning Project – Matt Helms gave a report on his activity since last May (below). A "Let-it-Burn" policy was discussed. Some operations desire a "burn" to continue if an employee cannot reasonably put it out. Matt asked if "Let-it-Burn" policies should be indicated in some manner in our site plans. It was suggested to review this question with the Sangamon County Fire Chief's Association.

REVISED PLANS SINCE LAST MEETING:

Bunn-O-Matic Corporation – 1400 Adlai Stevenson Drive, Springfield

Prairie Farms Mix Division – 2540 S. MacArthur Blvd., Springfield

Coca-Cola Bottling – 3495 E. Sangamon Ave., Springfield

Metal Décor – 2601 Colt Rd., Springfield

COMPLETED PLANS SINCE LAST MEETING:

Lincoln Land FS, Inc. – Auburn Plant, 407 E. Jackson; Lick Plant, 6050 Lick Road, Chatham;
New Berlin Plant, 16500 Old Rt. 54; Pleasant Plains Plant, 13974 Watts Road; Riverton

Plant, 8507 Old Decatur Road; Illiopolis Plant, 3688 N. Mt. Pulaski Road

Herrin, LTD – 13962 Old Rt. 36, Buffalo

Department of Homeland Security (DHS) “Chemical Security Assessment Tool” – The Chair announced that he sent an email to all EHS Tier II facilities regarding this issue. Pat Metz reported that the Federal Government hasn’t finalized its chemical list.

Sangamon County Comprehensive Emergency Management Plan – The Chair announced that changes have been made and sent to the Illinois Emergency Management Agency. A copy of the full plan is available to members off the internet at <ftp://oem-share:ejay55z6@ftp.co.sangamon.il.us>

Sherman Outdoor Warning Siren System – Sherman has its new outdoor siren system in place. Mike Moos shared the village’s informational flyer about emergency notification.

Alert Radios – The Chair noted that alert radios can be bought as cheaply as \$40 each. The American Red Cross has alert radios available for sale with many additional features, including the ability to charge cell phones batteries. Some weather warnings are getting more specific, such as “Eastern Sangamon County.” The radar on the National Weather Service Web site now depicts the warning areas as polygons.

New Springfield Fire Division – A third division has been created within the Springfield Fire Department. It is headed by Bob Reside to handle software and computer reporting, mapping, sirens and other new technical issues. The Chair recalled that the Springfield sirens were operated by emergency management until 2001.

Suspicious Package Awareness – The Sangamon County Office of Bioterrorism Preparedness described a training opportunity that was aimed at County employees and others are invited.

New Business

Review of Compensation for Emergency Coordinator – The Chair announced that he completed a financial evaluation of the HMEP Grant. Saying that Matt Helms has been paid at a rate of \$80 per completed site plan, the Chair noted that if a compensation rate of \$180 per plan had been paid, we would be on track with spending the full amount of our grant. Brian Churchill made the motion and Kevin Switzer seconded the motion to amend the compensation agreement for the rest of this year and for 2008, to reflect \$180 per completed site plan. Approval was unanimous. It was noted that Matt’s travel expenses are paid at 44.5¢ per mile. A suggestion was voiced to include a “finder’s fee” promotion for Tier II facilities who had not reported in the past.

HMEP Grant – The Chair announced that with the new compensation for Matt, the full grant would be spent this year. The application for next year’s grant has been submitted.

Meeting dates for next fiscal year (third Thursday of odd months, July excluded) –

<u>Date</u>	<u>Scheduled Location</u>
11/15/07	Office of the State Fire Marshal
01/17/08	Office of the State Fire Marshal
03/20/08	Office of the State Fire Marshal
05/15/08	Office of the State Fire Marshal
09/18/08	Office of Emergency Management

Web site www.ready.illinois.gov – Mike Moos reported on this new Web site. It provides information on how to plan for emergencies (before, during and after). A run-down of resources available on the site was given and everyone received a bookmark.

2006 IEMA Conference – The Chair commented on the status of other LEPCs around the state. Kathy Allen reported that resources were available from IEMA to assist with LEPC success. It was noted that LEPCs are free to cite regulations (& cc: IEMA) requiring reporting when contacting potential Tier II filers who have not reported for that year.

The Illiopolis munitions plant was recently in the news. It is said to be safe if undisturbed.

It was noted that a former member, Bryon Honea, was exonerated against any wrong-doing after taking his matter to the courts.

It was announced that both St. John’s Hospital and Memorial Medical Center will be conducting a joint Pandemic Flu exercise in Mid-November, open to agencies within the committee who would like to participate. Both hospitals will be receiving biosensors to be able to field test powder substances. The Illinois Capital Area Chapter, ARC holds its bi-annual exercise on November 17th.

Meeting Closure

Tours of the ARC building will be given at the end of the meeting. There being no further business, a motion was made by Kevin Switzer, seconded by John Brennan and approved unanimously to adjourn the meeting at 9:55 am.

The next meeting is scheduled for 8:30 am, November 15, 2007, at the Office of the State Fire Marshal.